



Today's students. Tomorrow's business professionals.

MONTANA Association

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MEMORANDUM

TO: Business Professionals of America Chapter Advisors, Montana Association
FROM: Diana Fiedler, Business Professionals of America State Advisor
DATE: January 11, 2008
SUBJECT: STATE CONFERENCE REGISTRATION MATERIALS & INFORMATION

We are excited to be back in Billings for the Business Professionals of America State Leadership Conference on March 2-4, 2008. Registration and competitive events will be at the MSU—Billings College of Technology. Our 1980's rock music/concert conference theme is entitled, "*Montana BPA ~ Rockin' to a New Beat!*".

In addition to sending this first conference mailing via your email and postal addresss, you'll also find everything here available on our newly-remodeled Montana Business Professionals of America web site at: <http://www.mtbpadeca.org>.

Please adhere to the information in the attached General Information Sheet, as deadlines will be followed. Contact names and numbers have been included. ****There are many important changes and details included here—please read it thoroughly and carefully!**

Conference attendance registration as well as competitive event registration in the Workplace Skills Assessment Program are ONLINE this year! We are working with a new company—DLG—but it is not totally new to you. It is the same system you've already used to register for national/state membership as well as for the National Leadership Conference. Please follow the directions provided in the attached Online Registration Instructions sheet to get you and your students registered.

I'm looking for interested volunteers for the following conference responsibilities:

- One or two Announcer(s) for the Awards presentation on Tuesday
- Advisor to put together the Awards PowerPoint slides
- Two or three Advisors to read and score BPA scholarship applications

If you have questions regarding any of the information in this packet, deadlines, etc., please email me at dfiedler@mt.gov or call 444-7991. You may also contact Holly Fox, Montana BPA/DECA Executive Secretary at hollyefox@yahoo.com or call her at 422-0686.

Thank you for your dedication and commitment to our Montana students and to *Business Professionals of America*.

Attachments:

General Information Sheet	Montana BPA Scholarship Application
'Battle of the Bands' Registration Form	Conference Dress Guidelines
Conference INTERN Application	Suggested Wardrobe Packing List
Officer Candidate Application Packet	Medical Authorization & Code of Conduct Forms